

Washington State PTA 2024-25 Uniform Bylaws, Article 5

Section 6 Officers and their election – local PTA and council

- A. The officers of a local PTA or council consist of a president, secretary, and treasurer. Other officers may be specified in the local PTA or council standing rules.
- B. The local PTA and council officers shall be elected by ballot prior to the end of the fiscal year for a term of no more than two consecutive years and until their successors are elected. A majority vote is necessary to elect. The election may be by voice vote if only one candidate is nominated for an office. The term of office, whether one year or two years, must be specified in the local PTA or council standing rules.
- C. A member may not serve more than two consecutive fiscal years in the same office. An officer having served eight or more months in the same fiscal year shall be considered to have served a full year.
- D. Officers shall assume their duties on July 1 in the year elected.
- E. To be elected to office in a local PTA, a person shall be at least 18 years of age. The person shall have been a member of any local PTA for at least 15 days preceding the election. Persons joining at the organizational meeting of a new local PTA shall be entitled to privileges of membership including voting and election to office.
- F. Each officer of a local PTA shall be a member of that local PTA.
- G. To be elected to office in a council, a person shall be at least 18 years of age. The person shall have been a member of a local PTA board of directors or council board of directors for at least one term and shall have been a member of a local PTA in the council for at least 30 days preceding the election. Persons participating in the organizational meeting of a new council shall be entitled to privileges of membership including voting and election to office.
- H. A local PTA or council office shall be declared vacant if an officer is absent three consecutive meetings, unless previously excused by the presiding officer.
- I. If a vacancy occurs in a local PTA or council office, the executive committee may appoint a member to fill the vacancy until the next membership meeting. At the next membership

meeting nominations shall be made from the floor with the consent of the nominee. The election shall be by ballot vote. A majority vote is necessary to elect. The election may be by voice vote if only one candidate is nominated for an office. The newly elected officer shall immediately assume the duties of the office.

- J. An officer of a local PTA or council may be removed from office, with or without cause, by a two-thirds vote of the membership present at a regularly scheduled meeting or at a special membership meeting called for such purpose. Best practices for officer removal can be found in current WSPTA policy.